

**CALIFORNIA STATE LIBRARY
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)**

Final Program Narrative Report

A final narrative report is required on the use of federal Library Services and Technology Act (LSTA) funds following the completion of a project during each project year. The information you report will be used to complete the California State Library report of how funds were expended. Excerpts from this report may be submitted to the Federal government in their evaluation, or may be published by the State Library or shared with other institutions. Please answer all of the questions thoroughly.

This report is due on the date listed in the LSTA Grant Guide for this project. The grant guide is located on the California State Library's website at <http://www.library.ca.gov/grants/library-services-technology-act> under the heading "Manage Your LSTA Grant."

Email this report to your grant monitor. The grant monitor will review the report. When the grant monitor approves the report you will receive an email with notification that it has been approved. When that email is received print a copy of the report and have the library director sign it in blue ink. Mail the original and TWO copies to the address below.

By Mail:

California State Library
P.O. Box 942837
Sacramento, CA 94237-0001
Attention: Fiscal Office-LSTA

By Non-USPS Delivery:

California State Library
900 N Street
Sacramento, CA 95814
Attention: Fiscal Office-LSTA

GENERAL INFORMATION

Grant Information

Library Jurisdiction:	Los Angeles Public Library		
Project Title:	Uke Can Do It: Ukulele at the Los Angeles Public Library		
Grant Award Number:	40-8855	Fiscal Year:	2018-19
Amount of Grant:	\$29,495	Amount of Grant Expended:	\$29,495

Project Coordinator Information

Project Coordinator Name:	Marc Horton	Title:	Children's Librarian II
Phone Number:	(310) 834-1082		
E-mail Address:	mhorton@lapl.org		

Library Director Information

Library Director Name:	Kenneth Brecher	Title:	Director - Library Foundation of Los Angeles
Library Address:	630 W. 5 th Street, Los Angeles, CA 90071		
Phone Number:	(213) 292-6255		
Fax Number:	(213) 228-7509		
E-mail Address:	KenBrecher@lfla.org		
Library Director Signature: (Please sign in blue ink)		Date:	

Project Abstract

Use past tense and write for a general audience by avoiding jargon, acronyms, and abbreviations. Also avoid highly technical project details, numerical lists of project goals, and bullets. If possible, state the “who, what, and why” of the project in the first sentence or two. High-level results can be included, but specific outcomes are more appropriate to the Outcomes section. Ideal length is 90-160 words. . Refer to the project background and summary and project purpose statements in your grant application, and include any major changes in focus and activities.

The UKE CAN DO IT project was built on a successful pilot program at the Los Angeles Public Library-Wilmington Branch. The goal was to deliver circulating ukulele instrument kits, music instruction, and programming to Los Angeles Public Library patrons at 16 other locations, of all ages. In doing so, people who might not otherwise have access, were able to borrow instruments, and participate in informal instructional workshops, or three-week class sessions. Staff trainings also enabled library staff and volunteers to conduct further classes and programs at their branches, with shared classroom sets of instruments. This project advanced the library's mission to provide "free and easy access to information, ideas and technology." It also achieved the lifelong learning intent by providing music education to those who might not otherwise have had the opportunity, and was a valuable community-building program, as evidenced by the positive response from participants of all ages in 39 programs.

California's LSTA Goals

Check one goal that best describes the project. Refer to the grant application.

- ☐ Goal 1: California libraries provide equitable access to information, services, and resources in a trusted community space.
- ☐ Goal 2: California libraries deliver essential literacy services and provide learning opportunities for their communities.
- ☒ Goal 3: California libraries inspire, support and engage in innovation, creativity, connections, and collaboration in their communities.
- ☐ Goal 4: California libraries have the technology to deliver information and services in the ways their communities expect and need.
- ☐ Goal 5: California libraries contribute to economic development and workforce innovation in their communities.
- ☐ Goal 6: California libraries connect Californians to their history and culture by collecting, preserving, and sharing digital access to unique collections and materials that tell the stories of our local communities and celebrate our common heritage.
- ☐ Goal 7: California libraries are staffed by a skilled and diverse workforce whose members engage in continuing education and leadership development opportunities, deliver high-quality library and information services, and effect positive change in their communities.

Project Intent

Check one intent that best describes the project. Refer to the grant application.

Lifelong Learning

- ☐ Improve users' formal education
☒ Improve users' general knowledge and skills

Information Access

- ☐ Improve users' ability to discover information resources
☐ Improve users' ability to obtain and/or use information resources

Institutional Capacity

- ☐ Improve the library workforce
☐ Improve the library's physical and technology infrastructure
☐ Improve library operations

Employment & Economic Development

- ☐ Improve users' ability to use resources and apply information for employment support
☐ Improve users' ability to use and apply business resources

Human Services

- ☐ Improve users' ability to apply information that furthers their personal, family, or household finances
☐ Improve users' ability to apply information that furthers their personal or family health & wellness
☐ Improve users' ability to apply information that furthers their parenting and family skills

Civic engagement

- ☐ Improve users' ability to participate in their community
☐ Improve users' ability to participate in community conversation around topics of concern

Subject of Intent

Select no more than two subjects (check only two boxes) that best describe the project.

☒ Arts, Culture & Humanities

☐ Business & Finance

☐ Employment

☐ Personal Finance

☐ Small Business

☐ Civic Affairs

☐ Community Concerns

☐ Government

☐ Education

☐ Afterschool activities

☐ Curriculum support

☐ Environment

☐ General (select only for electronic databases or other data sources)

☐ Health & Wellness

☐ Parenting and family skills

☐ Personal/Family health and wellness

☐ History

☐ Languages

☐ Literacy

☐ Adult literacy

☐ Digital Literacy

☐ Early literacy

☐ Reading program (Not Summer Reading)

☐ Summer Reading

☐ Science, Technology, Engineering & Math (STEM)

☐ Library Infrastructure & Capacity

☐ Broadband Adoption

☐ Buildings and Facilities

☐ Certification

☐ Collection Development & Management

☐ Disaster Preparedness

☐ Library Skills

☐ Programming & Event Planning

☐ Research & Statistics

☐ Outreach & Partnerships

☐ System & Technologies

☐ Other (please describe)

Project Activities

Activities are actions through which the intent or objective of the project is accomplished. There are four activity types (Instruction, Content, Planning & Evaluation, Procurement), each with select methods which describe how you carried out the activity. For this report, please choose all major activities/methods conducted under the project that represent at least 10% of the project's total resources. Each project must have at least one activity/method associated with it and may have multiple activities/methods. There are four types of activities (Instruction, Content, Planning & Evaluation, Procurement), each with its own set of methods, as listed here:

Instruction	Content	Planning & Evaluation	Procurement
<ul style="list-style-type: none"> • Program • Presentation/Performance • Consultation/Drop In/Referral • Other 	<ul style="list-style-type: none"> • Acquisition • Creation • Preservation • Description • Lending • Other 	<ul style="list-style-type: none"> • Prospective • Retrospective 	<ul style="list-style-type: none"> • n/a

Instruction Activities - Please fill out one Instruction Activity Report Form for each activity you are reporting on and attach to this report.. It can be found at : <http://www.library.ca.gov/grants/library-services-technology-act/pitch-an-idea/>

Do you have an Instruction - Program Activity to report?	<input checked="" type="checkbox"/> Yes How many? <u>3</u>	<input type="checkbox"/> No
Do you have an Instruction - Presentation/Performance Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
Do you have an Instruction - Consultation/Drop In/Referral Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
Do you have an Instruction - Other Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No

Content Activities - Please fill out one Content Activity Report Form for each activity you are reporting on and attach to this report. It can be found at : <http://www.library.ca.gov/grants/library-services-technology-act/pitch-an-idea/>

Do you have a Content - Acquisition Activity to report?	<input checked="" type="checkbox"/> Yes How many? <u>1</u>	<input type="checkbox"/> No
Do you have a Content - Creation Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
Do you have a Content - Preservation Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
Do you have a Content - Description Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
Do you have a Content - Lending Activity to report?	<input checked="" type="checkbox"/> Yes How many? <u>1</u>	<input type="checkbox"/> No
Do you have a Content - Other Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No

Planning & Evaluation Activities - Please fill out one Planning & Evaluation Activity Report Form for each activity you are reporting on and attach to this report. It can be found at : <http://www.library.ca.gov/grants/library-services-technology-act/pitch-an-idea/>

Do you have a Planning & Evaluation - Prospective Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
Do you have a Planning & Evaluation - Retrospective Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No

Procurement Activities - Please fill out one Procurement Activity Report Form for each activity you are reporting on and attach to this report. It can be found at : <http://www.library.ca.gov/grants/library-services-technology-act/pitch-an-idea/>

Do you have a Procurement Activity to report?	<input type="checkbox"/> Yes How many? ____	<input checked="" type="checkbox"/> No
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Project Outcomes

1. List any important outcomes or findings not previously reported.

As noted by staff observation, one major outcome was the positive response of the participants to the intergenerational nature of many of the classes and programs. Many programs included children with parents, or even grandchildren, and every age in between.

Another major outcome from the staff perspective was the enhancement of outreach efforts, as the project was able to be promoted at non-traditional events such as the Los Angeles International Ukulele Festival; this would become an important outreach effort that resulted in recruiting an additional teacher to enlist for branch programs when the project began.

2. Please briefly describe the importance of these outcomes and findings for future program planning.

The intergenerational nature of many of these programs suggests that the program can be tailored to any age group of participants, and can work as a "family" style, all-ages type of program, as many of the locations who offered programs for this project reported. This gives libraries a lot of flexibility in incorporating this kind of project into their regular programming, and working towards the "community-building" goal of the project.

The importance of enhanced outreach possibilities suggests that the library can look for new ways to reach potential users by promoting itself in places such as music schools, music stores, or music festivals, such as the Los Angeles Ukulele Festival, where the project was able not only to promote its circulating ukulele and classes, but also to recruit teachers and volunteers interested in participating.

3. Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project.

The first suggestion for others wanting to try a similar project is to plan for extra equipment to be built into the budget, which enables the project to be sustained into the future by helping replace lost items, as well as to allow for the later participation of other locations.

Another lesson is that libraries should be aware of related activities, groups and programs that are already happening in their communities. Since it is the nature of ukulele enthusiasts to want to share and participate in similar programs, libraries should look for opportunities to collaborate with ukulele groups who are already nearby and find ways to host them at the library.

4. Do you anticipate continuing this project after the current reporting period ends?

☒ Yes *(If you check this box, answer a and b below)*

☐ No *(If you check this box, go to #5)*

a. Do you anticipate any change in level of effort in managing this project?

☐ Yes ☒ No

If yes, explain:

b. Do you anticipate changing the types of activities and objectives addressed by the project?

☐ Yes ☒ No

If yes, explain:

5. Was an evaluation conducted for this project?

☐ Yes *(If you check this box, answer a below)*

☒ No *(If you check this box go to the Exemplary Project section)*

a. Was a final written evaluation report produced?

☐ Yes *(If you check this box, answer b below)*

☐ No *(If you check this box go to the Exemplary Project section)*

b. Can the final written evaluation report be shared publicly on the IMLS website?

☐ Yes *(If you check this box, answer c-h below)*

☐ No *(If you check this box go to the Exemplary Project section)*

c. Was the evaluation conducted by project staff (either SLAA or local library) or by a third-party evaluator? Select the primary individual responsible for conducting the evaluation.

☐ Project Staff

☐ Third-Party

d. What data collection tools were used for any report outcomes and outputs?

☐ Administrative Records Review

☐ Surveys

☐ Direct Observation

☐ Interviews

☐ Focus Groups

☐ Participant Observation

☐ Other - Explain:

e. Did you collect any media for the data?

☐ Photos

☐ Videos

☐ Audio

f. What types of methods were used to analyze collected data?

☐ Statistical Methods

☐ Qualitative Methods

☐ Other - Explain:

g. How were participants (or items) selected?

- ☐ Randomly – We selected people (or items) arbitrarily.
- ☐ Systematic Sample – We selected every nth person (or item).
- ☐ Targeted Sample – We selected based on a desired characteristic, e.g. age.
- ☐ Census – We selected everyone (or every item).
- ☐ Word of mouth – We asked participants to tell their community/friends/family and encourage them to participate.
- ☐ Other - Explain

h. What type of research design did you use to compare the value for any reported output or outcome? (Select all that apply; for those that are selected, include a brief narrative description that summarizes reporting approach.)

- ☐ No comparison for any reported output or outcome. Brief Description:
- ☐ Comparison of a reported output or outcome to an assigned target value. Brief Description:
- ☐ Pre-post comparison for a reported output or outcome. Brief Description:
- ☐ Comparison for a reported output or outcome to another, non-randomly selected group not participating in the project. Brief Description:
- ☐ Comparison for a reported output or outcome to another randomly selected group not participating in project. Brief Description:

Exemplary Project

If you feel your project was exemplary and others could learn from it and replicate it, please tell us why.

This project was very successful, based on feedback from staff at the locations involved, from participating teachers, and from those in the community of library users who attended programs and classes. Much of the success is because this kind of program lends itself to any age group of users, from children to seniors, and in fact, many of the successful project programs were for participants of all ages. The project coordinator is in the process of contributing to the creation of a toolkit for the State Library to make the project replicable and scaleable for other institutions.

Additional Materials

If you have additional materials please attach after this page.

Other materials included:

Project web page

<https://www.lapl.org/ukulele>

Blog post created for program at LAPL website

<https://www.lapl.org/collections-resources/blogs/lapl/see-uke-library>

Comments compiled from participant surveys

https://docs.google.com/document/d/1SPnp6_p0DNARSrmjd5TSzEgkPy3syTIUyZwamHde4jo/edit?usp=sharing

Ukulele Magazine, issue #25, Summer 2019: Article highlighting the project

<https://drive.google.com/file/d/13hktaEQEWGA8602hC74EiVVNqloSp1z8/view?usp=sharing>

iRead Summer Reading Program guide 2019 - Article about ukulele programming

<https://drive.google.com/file/d/1vflx6kFhxWfzCivGjmO8y3N-GDrPP7Q8/view?usp=sharing>

Media: Spectrum News One story about the program

<https://spectrumnews1.com/ca/la-west/news/2019/04/19/la-public-library-provides-ukuleles-to-check-out>

Original Song written and recorded as part of this project

https://drive.google.com/file/d/1s3BO0-V_q9yyzo7lt6hXS9w9ytsCodac/view?usp=sharing

file:mcp/lsta/managegrant/1819